

UNC-CH Environment, Ecology, and Energy Program  
**STUDENT TRAVEL REQUEST FORM**

Student Name:

Student PID:

Date of Departure:

Date of Return:

Location/Destination:

Purpose of Travel:

Funding Type:

Sponsored (Grants/Projects)

Non-Sponsored or Department

Funding Source (Description, Account Name or Chart Field String/CFS):

<b>Funding Requested:</b>		
<i>Type:</i>	<i>Details/Description:</i>	<i>Amount:</i>
<i>Airfare</i>		
<i>Lodging</i>		
<i>Registration</i>		
<i>Meals (per diem)</i>		
<i>Other</i>		
<i>Other</i>		
<i>Total:</i>		

Student Name:

Signature:

Date Signed:

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DEPARTMENT USE ONLY

Student Travel Benefit Determination:

Student travel is for the primary benefit of the university

Student travel is for the primary benefit of the student

Justification for determination of primary benefit:

Approver Name:

Approver Title:

Approver Signature:

Date:

Amount Awarded: \$