



1110.1.1f - GRADUATE STUDENT PAYROLL DEDUCTION AUTHORIZATION

.....(For Payment of Tuition and/or Fees)

Students applying for payroll deduction must have form approved by the Graduate Department Personnel Representative. To be eligible students must be on payroll for the period of the plan.

STUDENT INFORMATION

Last Name First Name MI

Campus Address: _____

Phone Number: _____ Cell: _____

REGISTRATION INFORMATION: Please select ONE term

____ Fall (Sept., Oct., Nov.) ____ Spring (Jan., Feb., March) Year _____

Monthly Amount: _____

The total amount must be divisible by 3, such that monthly amounts are whole dollars. This will likely result in a total deduction that will not equal the exact amount of fees.

*If you will receive financial aid that will cover your total tuition and fees you may **NOT** use payroll*

Termination of this authorization must be made in writing and sent to the University Cashier by completing the Graduate Student Cancellation Authorization Form.

Signature: _____

Date: _____

DEPARTMENT: CHECK ALL THAT APPLY

___ Graduate Assistant ___ Research Assistant ___ Teaching Assistant

Residency Status: ___ NC Resident ___ Non-Resident

Student will be granted tuition remission: ___ Yes ___ No

Certify this student is on payroll for the period of the requested plan.

DEPARTMENT CONTACT: SIGNATURE REQUIRED

Dept. Personnel Rep.: _____ Date: _____

Dept. Name: _____ Dept. Number: _____ Phone: _____

Dept. Personnel Signature: _____

Original signatures are needed.
Please return the form to: University Cashier, CB# 1400.

OFFICE USE ONLY	
Date received: _____	
___ Accepted	___ Denied
Staff: _____	